

MOVING IN

the nicholson

Welcome to The Nicholson

Moving can be stressful, and moving into an apartment tower has unique requirements. The Building Management team is here to help you understand these requirements to ensure your move goes smoothly.

Planning your Move

1. Contact the Building Management team on email at bm@thenicholson.com.au
You will need to provide your name, apartment number and proposed move date and time. They will confirm if your proposed move time is available provide alternatives if times are already booked out.
2. Complete the Resident Booking form online—the link will be provided to you via email.
You will need to have:
 - (If a tenant) a copy of your lease/settlement page showing your name as a tenant;
 - Your removalist's insurance certificate (Certificate of Currency)
3. You will receive a confirmation email from our booking platform.
4. Contact the following utilities that service your apartment to create your accounts.

Electricity	Winconnect	1300 791 970
Gas for Hot Water	Origin Energy	1800 684 993
Cold Water	Yarra Valley Water	1300 853 811
Internet	NBN Fibre to the Premise	Any NBN provider

5. Confirm all details with removalist and The Nicholson team before your move.
The move time appointment needs to be followed as there maybe bookings around yours. If you miss your time, a new appointment will have to be made.
6. Register at The Nicholson's resident portal at Roost.com.au

On the day you need to contact the Building Management team before your move commences to ensure we have you in the best location and the move day and induction can be completed. This ensures that your move goes smoothly on the day.

Contents Insurance—the Owners Corporation maintains insurance for the replacement of the building, this insurance will not cover items inside a private apartment. It is highly recommended that you maintain contents insurance designed for strata living for your apartment.

Moving In Tips

What you need to know:

Bookings

Booking must be at least 7 days before your move commences.

Parking

Trucks cannot be accommodated in the carparks. Trucks for moves may park on Council Street Parking and enter via the front entrance (Please note parking time restrictions set by the Council).

Internal Lift Dimensions

Depth: 2m
Width: 1.45m
Height: 2m

Lift Opening

Width: 1m
Height: 2m

Move Times

Move times are to ensure that disruptions from moves are fair on the residents living in the building.

Weekdays 9am-4pm
Weekends 8am-12pm

No move-ins on Public Holidays.

Insurance

You must provide your removalist's Certificate of Currency (Insurance) before the move commences.

Building Management is onsite:

Weekdays 7am-3pm
Phone 0438815128
Email bm@thenicholson.com.au

INFORMATION FOR NEW RESIDENTS

the nicholson

Moving In and Out

Any moves in and out of The Nicholson need to be booked with the building management team. This is done to enable you to be supported by the team and have safe access to the lift. Any item that needs a trolley, more than one person to lift, or needs the lift doors to be held open needs to be booked.

Move times are available on our booking platform link provided by the Building Management.

Deliveries

It can be difficult to organise large deliveries to apartments. All deliveries must be booked via Roost we ask that deliveries are organised between the move times and 7 days notice is given to Building Management. If there is a move booked in at that time—the delivery will need to wait until the lift is available.

Carpark

Some apartments have an attached car space. You can only park in your allocated space.

To use the visitor parking, please email the Building Manager with Registration & duration of stay.

Pets

While The Nicholson is pet friendly, pets are not permitted in certain areas and must be on a lead.

Please email the Building Manager for further information.

Who to contact

Threats to safety, trespassers, fire, serious medical injuries, noise.
Call 000 (Triple Zero) from any phone.

Building Management is onsite:
Building Manager

Weekdays 7am-3pm
Phone 0438815128
Email bm@thenicholson.com.au

Common area emergencies call the Building Management Team.

If not a common area issue, callout charge may apply.

Non emergencies – please email bm@thenicholson.com.au

Lost Keys

Wynns Locksmiths 03 9495 1122

Something broken in your apartment, if you are a tenant, contact your property manager. If you are an Owner, consult the building manual or you can engage your own contractor.

Flooding in your apartment: contact your Agent and inform Building Management team if common area is affected.

No electricity: please check if you are up to date with your account. If you are, contact the Building Management for assistance.

Emergency exit paths are displayed near the lifts on each floor.

Guests & Food Deliveries

Food delivery drivers are your guests, any common area damage caused by your guests is the responsibility of the lot owner.

HARD RUBBISH

Hard wastes are not allowed in our bins, bin rooms, and all other common area.

General Waste

Place general rubbish and recyclables in the Ground floor bin rooms.



Rubbish tied in small bags.

General household rubbish only
No rubbish to be left on the floor

Mixed recyclables



Loose items only in the recycling Bin.

Plastic Bottles and containers
Paper Cartons
Newspaper and Magazines
Glass Bottles
Cans and Aerosols



NO LARGE ITEMS

Bulk Bins

Ground Floor Bin Room for Bulky items.

General Waste



Polystyrene boxes

Recycling



Bulk glass

Cardboard Boxes

General Waste



Too big for the Bin

Hard Waste contact your Local provider or Council.